

Southern Area Instructors Association, Inc.

The mission of the Southern Area Instructors Associations officers and membership is to better enable the participants to perform their duties in safety and training by the exchange of information, programs, publications, experiences, and/or any other useful materials. To provide knowledge, training and leadership necessary to enable the participants to perform, with a positive attitude and dedication, all assigned duties and responsibilities in an effective manner.

BYLAWS

ARTICLE I

MEMBERSHIP

Section 1. Active Membership. To be eligible for active membership, a person shall be currently holding a position with a Statewide Electric Association, NRECA, Electric Cooperative, State JT&S, Cooperative G&T, or Cooperative Insurance Company involving fifty percent or more of their work time devoted to job training, safety education, loss prevention, environmental, or those that have similar primary responsibilities in the field of electrical distribution, transmission, or generation. Only active members may hold office or vote on issues or operations at a business meeting.

Section 2. Associate Membership. Persons not meeting the requirements of Article I, Membership, Section 1, may join the SAIA Association as an Associate Member. An Associate Member is not eligible to hold office, serve as a member on temporary or standing committees, or vote on SAIA issues or operations.

Section 3. Associate Membership to Active Membership. To become an Active Member, the Associate Member shall be nominated by an Active Member in writing, and meeting the requirements of Article I, Membership, Section 1, to the SAIA Officers prior to the regular scheduled SAIA Summer Meeting or SAIA Fall Meeting held in conjunction with the NUTSEA Annual Meeting. Associate members shall be voted on by the Active Membership at that meeting.

Section 4. Prospective Members for Active Membership. Prospective members must be nominated by an active member in writing, and meet the requirements of Article I, Membership, Section 1, to the SAIA Officers. The Prospective Members will be presented to and voted on by the Active Membership at the next regularly scheduled business meeting.

Section 5. Prospective Members for Associate Membership. Prospective members must be nominated by an Active Member. The prospective members will be presented to and voted on by the Active Membership at the next regularly scheduled business meeting.

ARTICLE II

FEES

Section 1. Membership Fee. There shall be no initiation fee for persons elected to membership.

Section 2. Registration Fee. The registration fee for each meeting shall be set by the Host, in accordance with expenses incurred per hosting guidelines.

ARTICLE III

OFFICERS

Section 1. Officers. The officers of the Southern Area Instructor's Association shall consist of the following:

- a. Chairman
- b. Vice-Chairman
- c. Secretary

Section 2. Officer Tenure. Officers shall serve for a term of one (1) year per office, and a total of three (3) years with the progression, up to Chairman. Each year each officer must be voted in and any open positions shall be filled before the close of the National Utility Training and Safety Education Association meeting.

Section 3. Officer Re-election. A past officer may be re-elected and hold the position of an officer as many times as useful to the Southern Area Instructors Association.

ARTICLE IV

DUTIES OF OFFICERS

Section 1. Chairman Duties. The Chairman shall preside at all meetings of the Association "according to Roberts Rules of Order;" shall appoint committees and their chairmen; and shall perform all such duties incidental to the office of Chairman that are properly required of that office.

Section 2. Vice-Chairman Duties. The Vice-Chairman shall assume the duties of the Chairman, if the Chairman is absent or unable to perform the duties of the office.

Section 3. Secretary Duties. The Secretary shall have charge of all Association business papers, keep such records, make such reports, and perform such duties as are incidental to that office and properly required of that office by the Association.

ARTICLE V

MEETINGS

Section 1. Regular Meetings. There shall be two official meetings of the Southern Area Instructors Association held each year. One meeting shall be held during the Annual Meeting of the National Utility Training and Safety Education Association. The second meeting shall be held at a place and on a date in the month of June, selected by the host. Election of Officers, Directors, and other such business shall be conducted at the SAIA meeting held during the annual Meeting of the National Utility Training and Safety Education Association.

- a. Annual reports of the officers and committees shall be presented at the official meeting during the NUTSEA conference.

Section 2. Business Meetings. A business meeting shall be held during each meeting at a time and place designated by the Chairman.

Section 3. Host. The next Host shall be selected on a volunteer basis of SAIA member states at the summer meeting. Host shall make all arrangements for program and location. An agenda shall be prepared by Host and the Chairman of SAIA shall mail to all members in such a manner and time that will precede the meeting by at least (90) ninety days and shall cover all planned activities. The agenda must also meet the current Chairman's approval before being mailed to the membership.

Section 4. Meeting Quorum. A quorum for the transaction of business shall consist of Active Members present at each meeting.

Section 5. Member Voting. Voting on business shall be Active Members only. There shall be no voting by proxy. Associate Members are not allowed to vote.

ARTICLE VI

VACANCIES

Section 1. Officer Vacancy. When an officer or committee member can no longer effectively fulfill the duties of the office, either because the officer or committee member is no longer eligible for active membership, or for any other reason, the Chairman shall declare the position vacant.

Section 2. Officer Resignation. In case of resignation or other vacancy, the Chairman shall appoint a member to fill the position until the Fall SAIA meeting, held in conjunction with NUTSEA, when a member will be elected to serve.

ARTICLE VII

COMMITTEES

Section 1. Special Committees. The Chairman is empowered to appoint special committees as deemed necessary, or as directed by a vote of the Association.

Section 2. Bylaw Committee. The Chairman shall appoint a Bylaws Committee to review and edit current bylaws. A Bylaws Committee shall meet at least every 5 years, or as needed.

Section 3. Nominating Committee. A Nominating Committee shall consist of the three most recent past Chairmen still holding Active Membership status. The most recent Chairman shall lead the Nominating Committee. The Nominating Committee shall:

- a. Present prospective new officers to the active membership for consideration during the fall meeting.
- b. Other duties as needed.

Section 4. Ray Pantel Award Committee. A Ray Pantel Award Committee shall consist of the three most recent winners still holding Active Member status. The most recent winner, with Active Membership status, shall lead the Ray Pantel Award Committee. The committee shall determine the winner from nominations from the membership. The award winner shall:

- a. Have the respect of fellow workers and SAIA members.
- b. Have the confidence of employer.
- c. Have a good technical understanding of their job.
- d. Demonstrate the ability to act as a leader.
- e. Demonstrate a consistent safety consciousness.
- f. Demonstrate the willingness and ability to teach others.
- g. Take an active role in community affairs.
- h. Create a good image of their employer.
- i. Consistently strive for self-improvement.
- j. Be familiar with the policies and practices of the organization.
- k. Demonstrate a high degree of competency in whatever the job may be.
- l. Be an Active Member.

ARTICLE VIII

ELECTIONS

Section 1. Candidates. Names of candidates may be placed in nomination from the Nomination Committee. A candidate may not be nominated for more than one vacancy.

Section 2. Nominations. Nominations shall be made separately for each vacancy and candidates shall be voted for separately by the membership. The nominee receiving the greatest number of votes shall be declared elected.

ARTICLE IX

AMENDMENTS

The Bylaws of the Association may be enacted, amended, or deleted by the vote of a (2/3) majority of the active members attending a meeting. The motion to enact, amend, or delete shall have been made and seconded at a meeting immediately preceding the meeting at which the vote to enact, amend, or delete is taken.

ARTICLE X

DISSOLUTION

The Association may be dissolved by the vote of a (2/3) majority of the active members attending a meeting. The motion to dissolve shall have been made and seconded at the meeting immediately preceding the meeting at which the vote to dissolve is taken.